

**Report of:** Head of Environmental Development

**To:** Executive Board

**Date:** 21st April 2008

**Item No:**

**Title of Report :** Getting our House In Order (The Oxford City Council Carbon Management Strategy and Implementation Plan)



### Summary and Recommendations



**Purpose of report:** Oxford City Council has just completed the 10-month period of consultancy awarded from the Carbon Trust to produce a Carbon Management Strategy and Implementation Plan (SIP) – “Getting our House in Order”. The SIP maps out a road to a low carbon future – saving energy costs and reducing carbon emissions for the council through establishment of a robust Carbon Management Programme. The SIP has met all of the criteria required by the Carbon Trust and now needs to be formally adopted by EB.



**Key decision: Yes**

**Portfolio Holder:** Cllr van Zyl

**Scrutiny Responsibility:** Environment

**Ward(s) affected:** All

#### **Report Approved by**

**Portfolio Holder:** Cllr van Zyl

**Legal:** Jeremy Thomas

**Finance:** Andy Collett



**Policy Framework:** To reduce carbon dioxide emissions associated with our own buildings and operations by at least 25% by 2010 (on a 2005 baseline)

3% year on year after 2010.



**Recommendations:** EB to: (1) formally adopt the Carbon Management Strategy and Implementation Plan (SIP) as attached, (2) note that all departments across the council will need to make sustained efforts to achieve the delivery of the SIP and ensure targets are met, (3) support ongoing development of the Strategy and Implementation Plan.



1. Please refer to the EB report of 5<sup>th</sup> November “Oxford City Council Carbon Management Programme update” for full background to this project.
2. A 10-month period of consultancy, awarded from the Carbon Trust, to allow Oxford City Council to map out a road map to a low carbon future for its buildings and operations, has now been completed. It has demonstrated that large savings in energy, costs and carbon emissions are possible.
3. The specific focus of the resulting Strategy and Implementation Plan (SIP) is how to achieve the key target set within the Climate Change Action Plan of reducing carbon dioxide emissions associated with our own buildings and operations by 25% by 2010/11 (compared to 2005/6), and 3% year on year reduction thereafter.
4. This is “**getting our house in order**” - and allows us to provide credible and effective wider leadership to local businesses, communities and households in reducing the overall carbon footprint of Oxford City.
5. The SIP will help to embed carbon management and climate change Best Practice into policy and practice throughout the council, and to have structures in place that enable effective decision-making on and delivery of carbon reduction initiatives.

### **Monitoring and reporting**

6. Executive Board – Interim report to EB in November each year with an update on progress with SIP, to input to following year’s budgeting process. This short high-level summary report will cover projects underway, technologies installed, expected and actual energy/financial savings, problems/roadblocks to progress etc.

The Carbon Management Strategy and Implementation Plan will be reviewed and updated annually by the Carbon Management Team and Carbon Management Board to assess progress on targets and status of implementation. An annual report will be presented to the Executive Board in June each year.

Progress on individual projects (as listed in the Individual Actions: Appendix A of the SIP) will be reported to the Carbon Programme Team every two months at Carbon Management Team meetings by individual Project owners.

### **Carbon Trust sign-off**

7. The SIP has met all the criteria required by the Carbon Trust and extremely positive feedback has been received: “*There are those that can and those that do. Local authorities can contribute significantly to reducing CO<sub>2</sub> emissions. The Carbon Trust is very proud to support*”

*Oxford City Council in their ongoing implementation of carbon management”.*

**Recommendations**

8. EB to: (1) formally adopt the Carbon Management Strategy and Implementation Plan (SIP) as attached, (2) note that all departments across the council will need to make sustained efforts to achieve the delivery of the SIP and ensure targets are met, (3) support ongoing development of the Strategy and Implementation Plan.

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**Background papers:**

Carbon Management Strategy and Implementation Plan - attached

